

Facilitation



Do you need an experienced facilitator for your next planning session?

We can help your team to:

- Keep to task and time
- Get people thinking outside the square
- Ensure full team participation
- Help to conceptualise ideas and
- Meet planning objectives.



What is facilitation?

Facilitation is guidance of a group in a solution focused process. The facilitator is neutral in regard to the issues or topics under discussion and works with the group as a whole and provides procedural help in moving toward a conclusion. The goal of both the facilitator and the group is to arrive at a collective decision through open discussions.

Hiring a facilitator indicates commitment to action. The facilitator will begin by clarifying goals and objectives that will foster understanding, support and follow-through.

Keeping to task and time will provide processes that can get work accomplished quickly and effectively, keep a group meeting on track and get group energies focused on a task. The discussion is kept to the topic, with new issues identified and reformulated as they arise and using a facilitator saves time and avoids conflict.

The facilitator will get people thinking outside the square and to help conceptualise ideas and encourage discussion on new ideas, wild ideas and great ideas! The discussion is structured without controlling what is said and will bring out the full potential of working groups by ensuring full team participation which will bring out all points of view.

The facilitator probes for consensus or agreement on issues to meet planning objectives and make sure that the goals are met.

Why do we need it?

A facilitated meeting takes on an importance a regular meeting does not have. Its designation indicates an agency's commitment to offer a way of overcoming a specific issue. Its existence demonstrates a commitment to involving key people in the decision making process.

Facilitation is flexible. It can be used at almost any time to assist a group in surmounting an obstacle to collaborative decision-making. It can be used to discuss either small or overarching issues or it can be used for comprehensive planning issues, project level decision making, policy review, or detailed design.

Contact DWE to book your next meeting: 5334 4358 or email deb@disabilityconsultants.com.au

We can also facilitate or MC:

Workshops, Forums, Conferences, AGMs, brainstorming sessions, community meetings or other events.

DWE also has workshops available - see website: www.disabilityconsultants.com.au